

MINUTES OF STAFFORD TOWN BOARD MEETING OF SEPTEMBER 08, 2008

PRESENT:

D. Vicary -Councilman
R. Panek -Councilman
R. Pacer -Deputy Supervisor
M. Mouery -Councilman

ABSENT:

R. Clement -Supervisor

OTHERS PRESENT:

Walter Kershenski -Town Clerk
Steven Boldt - Highway Superintendent
13 members of the Community per sign in form

Deputy Supervisor Pacer called the meeting to order at 7:30 p.m., followed by Pledge to the Flag.

Motion made by Councilman Panek, sec. by Councilman Mouery to accept the minutes of the August 11, 2008, Regular Town Board Meeting as presented by the Town Clerk. **Motion** carried.

Motion made by Councilman Panek, sec. by Councilman Vicary to accept the financial report as submitted by the Supervisor. **Motion** carried

OLD BUSINESS:

LOCAL LAW #1-2008 VETS EXEMPTION:

Deputy Supervisor Pacer introduced the following Resolution for consideration and adoption:

RESOLUTION ADOPTING LOCAL LAW # 1 OF 2008

WHEREAS, proposed Local Law #1 of 2008 of the Town of Stafford entitled "A Local Law to Enact a Real Property Tax Exemption for Cold War Veterans", which proposed Local Law in its final form was presented to the Town Board at the meeting held on August 11, 2008, and a copy thereof was kept with the Town Clerk and copies both laid upon the desks of the members of said Town Board Members and mailed to each member of the Town Board Members not in attendance at said meeting; and

WHEREAS, a public hearing on the advisability of enacting said proposed Local Law was held on September 8, 2008, before this Town Board, pursuant to public notice duly published in The Daily News according to law, at which time all interested persons were heard; and

WHEREAS, the Town Board of the Town of Stafford, New York is of the opinion that adoption of said proposed Local Law #1 of 2008 is in the best interest of the Town of Stafford, New York,

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Stafford, New York that said proposed Local Law #1 of 2008 be and the same hereby is adopted; and

BE IT FURTHER RESOLVED, that a certified copy of said Local Law #1 of 2008 be filed with the New York State Secretary of State in accordance with Law.

Dated: September 8, 2008

MOVED BY: Councilman Vicary

SECONDED BY: Councilman Mouery

Approved on Roll Call as follows:

Supervisor Robert S. Clement	Absent
Councilwoman Michelle Macon-Mourey	Yes
Councilman Robert Pacer	Yes
Councilman Ronald T. Panek	Yes
Councilman David G. Vicary	Yes

TEAMSTERS CONTRACT NEGOTIATIONS STATUS :

A **Motion** was made by Councilman Mouery and seconded by Councilman Vicary to close the Board Meeting and adjourn to an executive session to discuss the Teamsters Contract Negotiations Status. Motion was passed and the meeting was thus closed at 8:27 pm.

Deputy Supervisor Pacer called the meeting back to order at 9:08 pm.

PREPARATION OF ZONING REGULATIONS :

Town Clerk Kershenski reported to the Board members that he had sent out 3 Invitation for quotes for Professional Services for Upgrades to the Town Zoning to : Clark Patterson Lee, Associates Wendel Duchscherer and Larsen Engineers . The quote request was as follows:

By order of the Stafford Town Board the Town of Stafford will receive quotes at the Town Hall for the following Professional Services:

Preparation of Zoning Regulations for the Town of Stafford as follows:

The existing Zoning regulations of the Town of Stafford were adopted more than 20 years ago and with one exception have not been modified or amended. The Town would like to implement an upgrade to the Zoning Regulations by using recommendations as compiled in the Town's Comprehensive Plan that would also comply with current State enabling Legislation. Therefore the Town of Stafford would like to extend an invitation to XXXXXXXXXXXX to submit a formal fee proposal for Preparation of Zoning Regulations. This Proposal should consist of the following components:

- Overview of the Proposal
- Overall Scope of work definition which should include meetings and community outreach
- Review of the Town's Comprehensive Plan and Future Land use Map
- A detailed plan for preparation of updated Zoning Regulations
- A plan for SEQR Compliance
- A detailed plan for adoption procedures
- A project Format/Timetable
- A detail of Fee Proposal including rates charged for meetings etc.

If your Company is interested in assisting the Town of Stafford with this project, please contact Robert Clement, Stafford Town Supervisor at (585) 344 -1554 ext. 5 or (585) 344-0672. Copies of the Town Zoning Ordinance and Comprehensive plan may be viewed on the Town WEB site at www.townofstafford.com, Bulletin Board page. All Quotes must be received at the Town Clerk's Office by Noon on Friday October 10, 2008 in the Stafford Town Hall, 8903 Route 237, Stafford, NY 14143. Quotes will be reviewed at the Stafford Town Hall during the Board Meeting at 7:30 pm on Monday Oct. 12, 2008. The Town of Stafford reserves the right to accept or reject any or all quotes.

After a brief discussion by Board members, it was decided that the Town Planning Board must get more involved with the Zoning Law upgrade. Therefore, it was decided to table the topic until the Planning Board can be consulted with as to how this should be done with their involvement.

PAINTING OF TOWN HALL:

Town Clerk Kershenski reported that he had sent out 3 formal ' Invitation for Quotes' for painting of the Town Hall to: Chmielowiecz Painting, Stafford Painters (Murray Call) and Duzmore Painting. Also one person stopped at the Town Clerk's office and requested a copy of the 'Invitation for Quotes'. The deadline for quotes was Sept. 5, 2008. To date no one has responded with a quote. The 'Invitation For Quotes' letter and specifications is as follows:

By order of the Stafford Town Board the Town of Stafford will receive quotes at the Town Hall for the following Services:

**Cleaning, Repairs and Painting of the Exterior of the Stafford Town Hall
to be performed Fall of 2008 per the following specifications:**

1. Pressure wash and scrape where needed with Chlorine Rinse
2. Clean gutters & downspouts
3. Nail loose siding and trim. Replace wood trim where needed with pressure treated lumber
4. Caulk where needed and fill and wipe clean all seams in siding.
5. Prime bare wood as needed
6. Finish coat with 100% acrylic satin or flat paint.

Interested contractors please contact Walt Kershenski, Stafford Town Clerk at (585) 344-1554 ext. 4. All Quotes must be received by Noon on Friday September 5, 2008 at the Stafford Town Hall, 8903 Route 237, Stafford, NY 14143. Quotes will be reviewed at the Stafford Town Hall during the Board Meeting at 7:30 pm on Monday Sept. 8, 2008.

The Town of Stafford reserves the right to accept or reject any or all quotes. All Quotes must be accompanied by a Certificate of Insurance Liability.

After a brief discussion by the Board Members, Councilman Vicary stated that he would contact Stafford Painters and based on their quote from last year would ask them if they are still interested in painting the Town Hall based on the specifications of their original quote.

NEW BUSINESS:

A.D. CALL LANDSPREADING PERMIT :

Deputy Supervisor Pacer stated that the next item of business would be to review and approve an application from A.D. Call & Sons for Land Spreading in the Town of Stafford .

After a brief discussion , amongst the Town Board Members and review of the application forms submitted, a **Motion** was thus made by Councilman Vicary and seconded by Councilman Mouery to approve issuance of the Land Spreading Permit to A.D. Call & Sons for a period of 1 year. Motion was passed.

ZONING AMENDMENT LOCAL LAW #2 -2008:

Deputy Supervisor Pacer presented a resolution to ' Introduce proposed Local Law #2 of 2008' to consider adopting legislation to amend the Town of Stafford Zoning Law to add Clubs as an allowable use in Agricultural Residential Districts. After a lengthy discussion and review of the scope of the proposed Local Law and also fielding of questions from the audience, the Board Members were apprehensive about certain aspects of the law. Therefore a **Motion** was made by councilman Panek and seconded by Councilman Vicary to table the introduction of Local Law #2 -2008 until the Town Attorney, Mr. Kevin Earl can be contacted for consultation on the matter..

WATER DISTRICTS 7 & 8:

Deputy Supervisor Pacer introduced the following resolution for consideration and authorization by the Board Members:

RESOLUTION NO. 15-2008 DATED: SEPTEMBER 08,2008

Authorization to Designate the Town of Stafford Deputy Supervisor or to sign a Professional Services Contract for Project Management and Rural Development Application relative to Water district #7 & #8

WHEREAS, During the Absence of the Town Supervisor the Deputy Supervisor must be empowered to act in his place in regards to any legal matters for the implementation of Water District Nbr. 7 & Nbr. 8 in the Town of Stafford.

NOW, THEREFORE,

RESOLVED, the Stafford Town Board hereby authorizes the Deputy Supervisor to execute during the absence of the Town Supervisor his signature for any legal documents pertaining to establishment of Water District Nbr. 7 & Nbr. 8 in the Town of Stafford .

Offered by: Councilperson Vicary
Second by: Councilperson Panek

Passes by a vote of 4 yeas and 0 nays

After reviewing the Proposal for Services contracts for Water Districts 7 & 8 submitted by Stuart Brown Associates, Deputy Supervisor Pacer was authorized by the Board members to sign the contracts and return them to Stuart Brown.

WATER DISTRICT 5:

Deputy Supervisor Pacer stated that the Town is in the process of finding someone to circulate legal petitions for the formation of Water District #5. Eric Weiss of Clark Patterson Lee Associates stated that his firm is in the process of updating the petitions and will get them to the Town as soon as he is finished preparing them. He also reported that the current proposed per unit water costs for new Water districts being formed in Stafford are as follows: District #5 \$683, District #7 \$995 & District # 8 \$1017.

BLACK CREEK WATERSHED RPT. PEGGY GRAYSON:

Peggy Grayson spoke briefly about the status of the Black Creek Watershed Coalition. She has been attending meetings regularly as a representative of Stafford. The next meeting is Sept. 30, 2008 and they are open to the public.

WESTCOTT/WESTACOT ROAD NAME ISSUE:

Anne Sapienza, the Town Assessor brought to the Town Boards attention that there currently is some confusion about the name of two roads in the Town of Stafford. The roads in question are the Westcott Rd. and the Westacott Rd. They are in the South Eastern part of the Town. The roads come together at the Roanoke Rd. and run East and West. To the East it is called Westcott and to the West it is called Westacott. Anne noted that this is a town road and also she suggested that the different county departments be notified of this peculiarity and also 911 should be notified. She did some historical research on the naming and found that they are indeed two differently spelled roads and not merely misspelled names. The Board made no ruling on this situation at this time. Highway Superintendent Boldt will further research the matter.

PLANNING BOARD:

Gilbert Mulcahy, recently resigned as Chairman of the Town Planning Board. Therefore, the Town Planning Board has forwarded a letter to the Town Board stating their recommendation to appoint Planning Board member, Mr. William VanAlst as the new Chairman of the Planning Board. After a brief discussion a **Motion** was made by Councilman Panek and seconded by Councilman Vicary to appoint Mr. William VanAlst as the new Chairman of the Town Planning board. Motion was passed.

GAM MEETING:

Councilman Mouery is scheduled to attend the next GAM meeting on Sept. 18, 2008 in the Town of Bethany.

BUDGET WORKSHOP – SCHEDULE DATE:

Deputy Supervisor Pacer announced that it is time to schedule a 2009 Budget Workshop. It was agreed by the Board Members to schedule this workshop for Monday, Sept. 22, 2008 at 7:00 pm. The Town Clerk will advertise this meeting according in the legal section of the Daily News and the Town Hall signboard.

PEDDLER'S LICENSE – LOCAL LAW:

Town Clerk Kershenski brought to the Boards attention that he recently received a request for issuance of a Peddler's Permit in the Town of Stafford. After he researched the Town Local Laws, he found that the Town of Stafford does not have a Local Law governing the issuance of Peddler Permits. Therefore he asked the Board for approval to proceed with implementation of a Local Law governing Peddler's Permits. Permission was granted and the Town Clerk will contact the Town Attorney accordingly.

FIRE DEPT. MEMBER APPROVAL:

A **Motion** was made by Councilman Mouery and seconded by Councilman Panek to approve Mr. Ben Fox as a member of the Stafford Fire Dept. Motion was passed.

HIGHWAY DEPT. -- MISC:

Highway Superintendent Boldt spoke briefly about various issues regarding the Highway Dept. He is contemplating buying and selling or repairing equipment and was looking for some advise on how to proceed from the Baord Members. There were also issues relative to the increasing costs of Road work and subsequent budget issues.

MISCELANEOUS TOPICS OF DISCUSSION:

- **Recreation Program:** Councilman Mouery gave a brief report on the status of the recreation program. They would like to purchase a computer for the program and also there were issues of staff working extra hours at home on their own personal computer and then charging the Town accordingly. Stephanie Call, the Recreation Program dire ctor will file a year end report with the Town Board for their review.
- **Historical Society requests:** A representative of the Historical Society was present at the meeting and asked the Town Board for permission to conduct a Baked Goods sale in the Town Hall during the General Election in November. It was suggest that the Sale be set up and conducted in the lobby near the Museum entrance in the town Hall. Permission was also granted to display Historical Highway Dept. pictures in that same lobby area.

ABSTRACT PROCESSING & VERIFICATION:

GENERAL FUND

Motion by Councilman Panek, sec. by Councilman Mouery to pay
Abstract #16 (Vouchers #407 – #410) in the amount of \$2,168.43
Motion was passed

GENERAL FUND

Motion by Councilman Mouery, sec. by Councilman Vicary to pay
Abstract #17 (Vouchers #411 – #453) in the amount of \$12,876.91
Motion was passed

HIGHWAY FUND

Motion by Councilman Vicary, sec. by Councilman Mouery to pay
Abstract #11 (Voucher #194 - #196) in the amount of \$57,931.53
Motion was passed

HIGHWAY FUND

Motion by Councilman Vicary, sec. by Councilman Panek to pay
Abstract #12 (Voucher #197 - #210) in the amount of \$32,651.24
Motion was passed

Motion made by Councilman Vicary and seconded by Councilman Panek to adjourn at 10:04 PM.
Motion was carried and meeting was thus adjourned.